

Aspire 2022

**The 11th Virtual Congress of the
Asia Pacific Initiative on Reproduction**

Addressing the Challenges of Human Reproduction

Thursday, 28 April - Sunday, 1 May, 2022

**Guideline for Speaker and Chair
(OnAir Platform)**



Outline

3 Log In

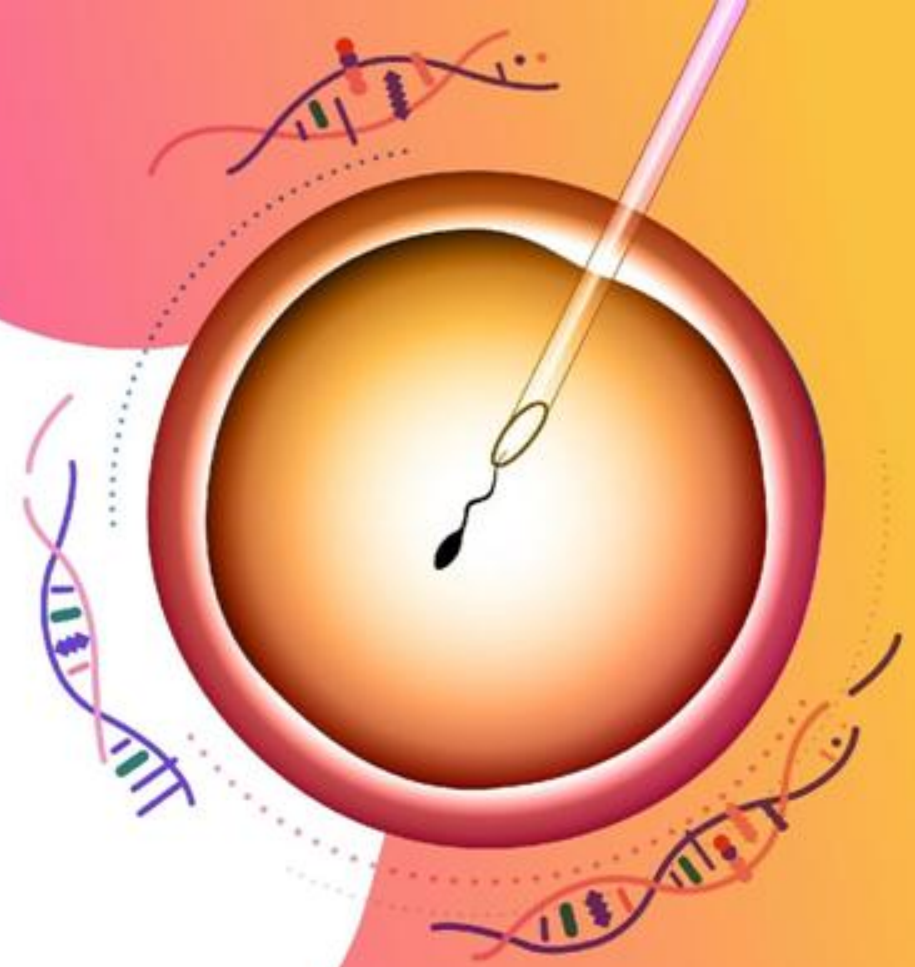
9 Agenda/Session

15 Join Session (Session Chair/Presenter View)

25 Support



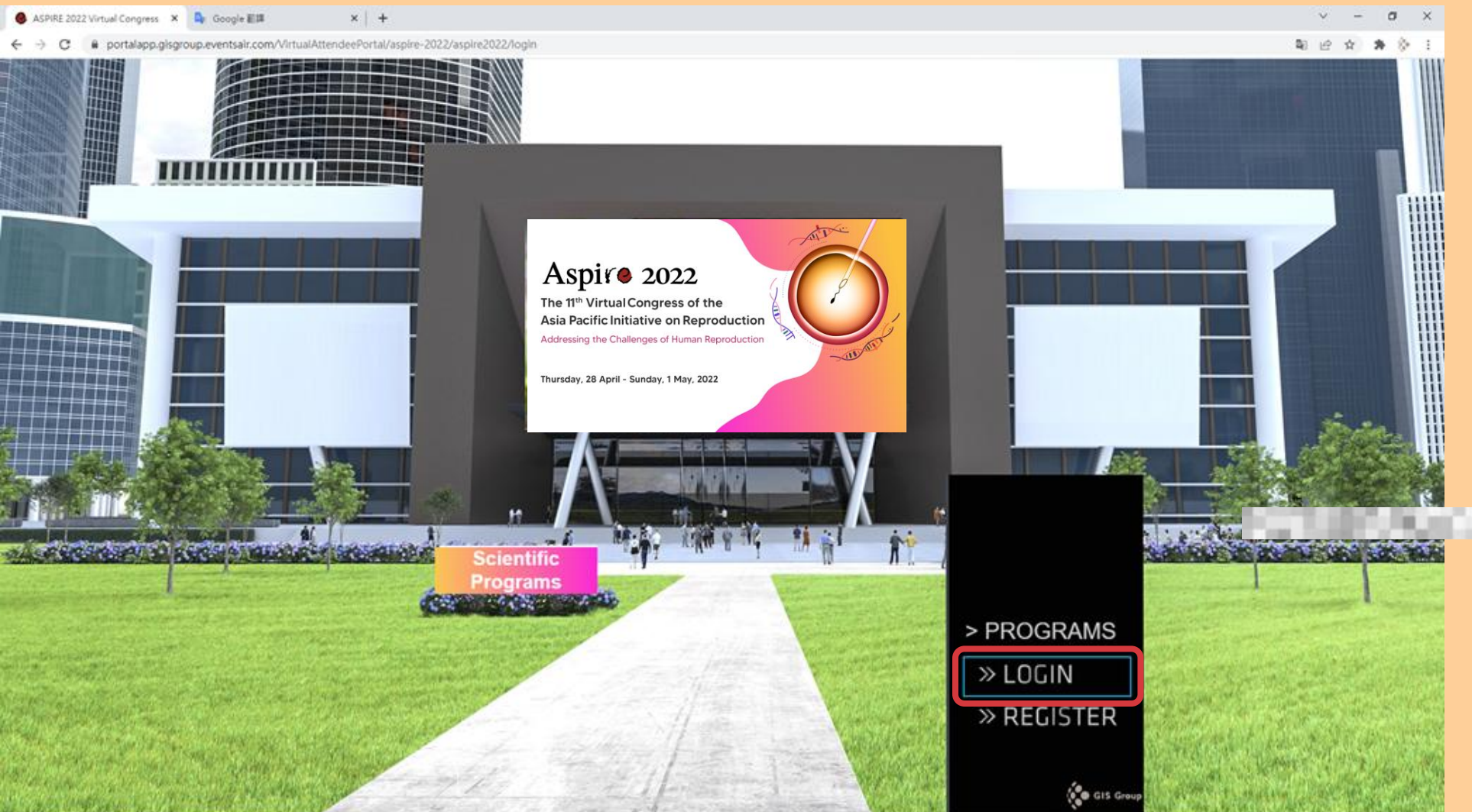
Log In



Before Log in

- ❑ Test your Internet speed, we recommend an Internet connection download speed of at least 2.5Mbps. Click <https://fast.com/fr/> to test your connection speed. Wired Internet connection is highly recommended
- ❑ Make sure your computer/ laptop has a webcam
- ❑ A microphone is recommend as well as a quiet place cut off from ambient noise for better interactions. Moreover, a USB connected headset will offer a better sound quality
- ❑ ASPIRE Virtual Platform Link
<https://portalapp.gisgroup.eventsair.com/VirtualAttendeePortal/aspire-2022/aspire2022/login>

Log-in the ASPIRE 2022 Virtual Congress Online Platform



Sign in with your registered email and password/PIN

ASPiRE 2022 Virtual Congress

portalapp.gisgroup.eventsair.com/VirtualAttendeePortal/aspiro-2022/aspiro2022/login

Aspiro 2022
The 11th Virtual Congress of the
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Scientific Programs

> PROGRAMS
» LOGIN
» REGISTER

GIS Group

Sign In

Email

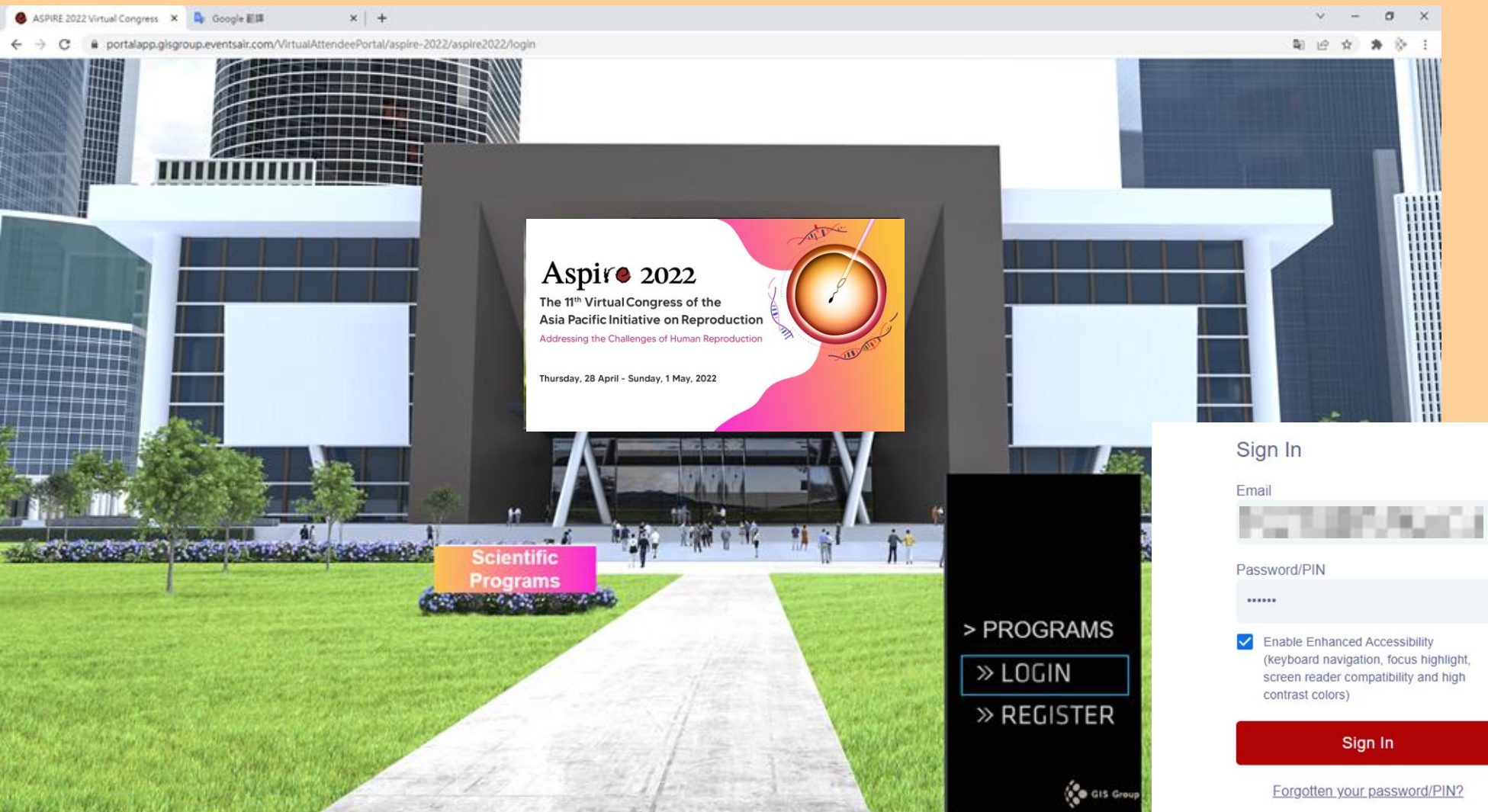
Password/PIN

☒ Enable Enhanced Accessibility
(keyboard navigation, focus highlight,
screen reader compatibility and high
contrast colors)

Sign In

[Forgotten your password/PIN?](#)

Allow access to your Mic & Camera



Sign In

Email

Password/PIN

☒ Enable Enhanced Accessibility
(keyboard navigation, focus highlight,
screen reader compatibility and high
contrast colors)

Sign In

[Forgotten your password/PIN?](#)

Welcome Gina

We really want you to enjoy the event, but before we continue we want to make sure you can participate.

Let's quickly check everything and then you're on your way.

-  Mic Access
-  Line (NewTek NDI Audio)

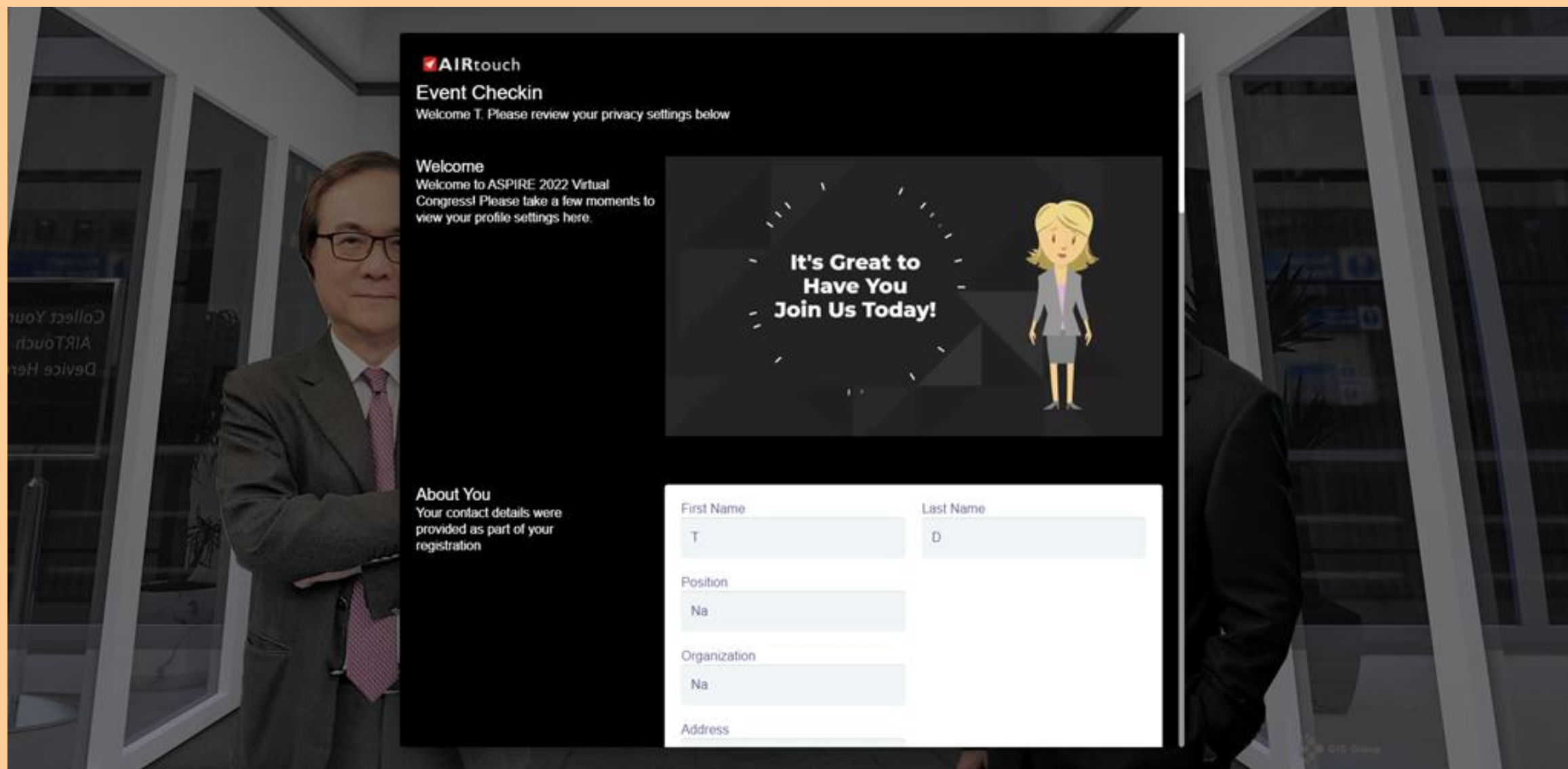
 Camera Access
We have detected that you do not have a camera. You will still be able to watch and listen to content. You will not be able to share your video with other participants in interactive session.

[Retry Camera](#)

Next

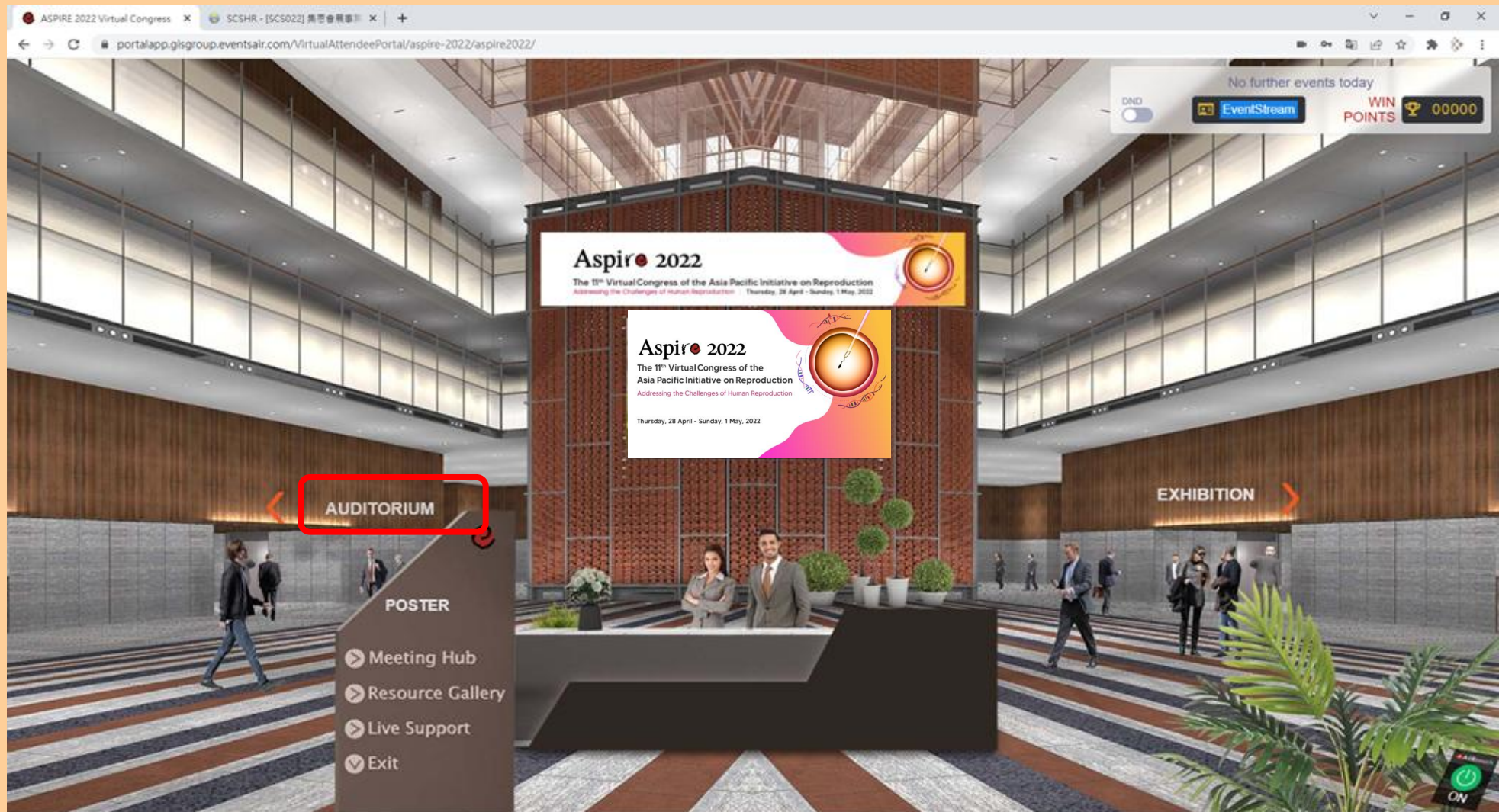
 Camera Selection

Once you log in, you can see your registered information

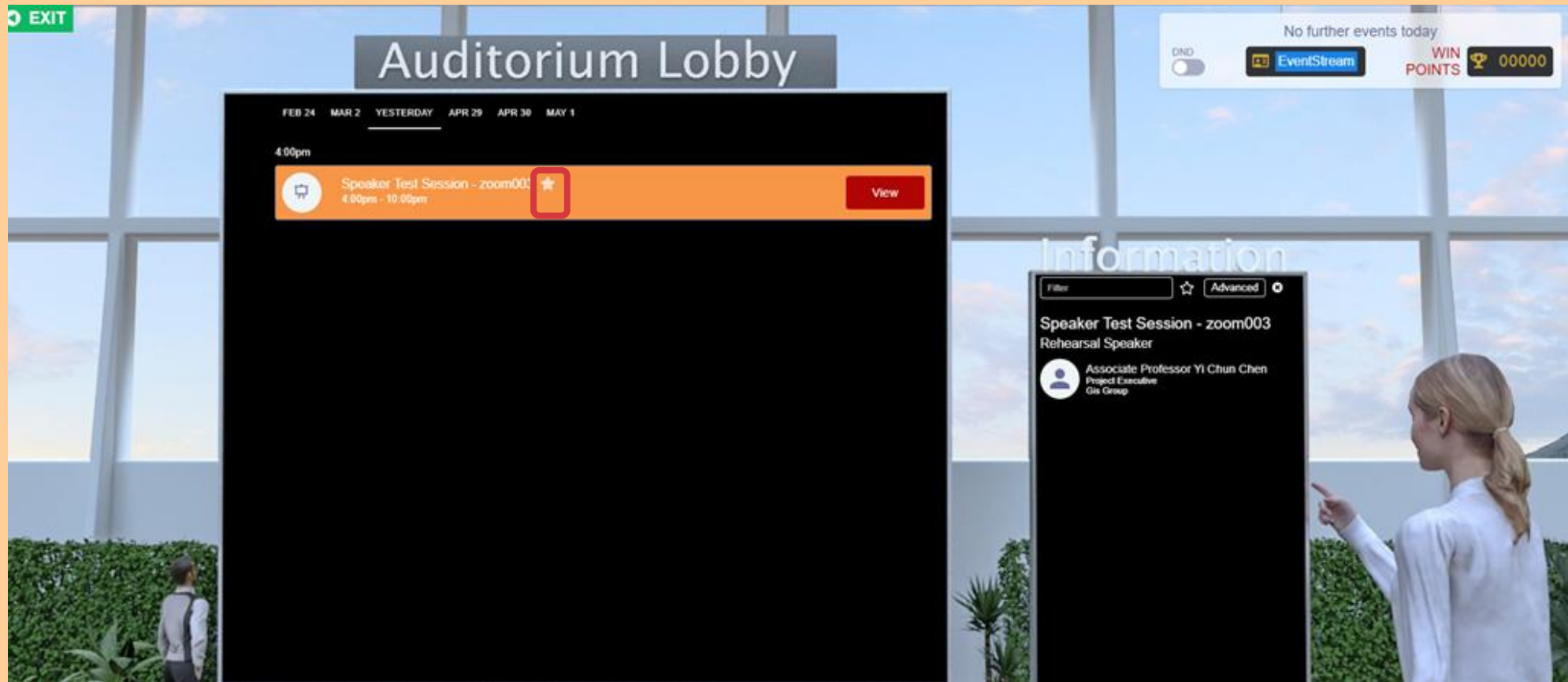


Agenda/Session

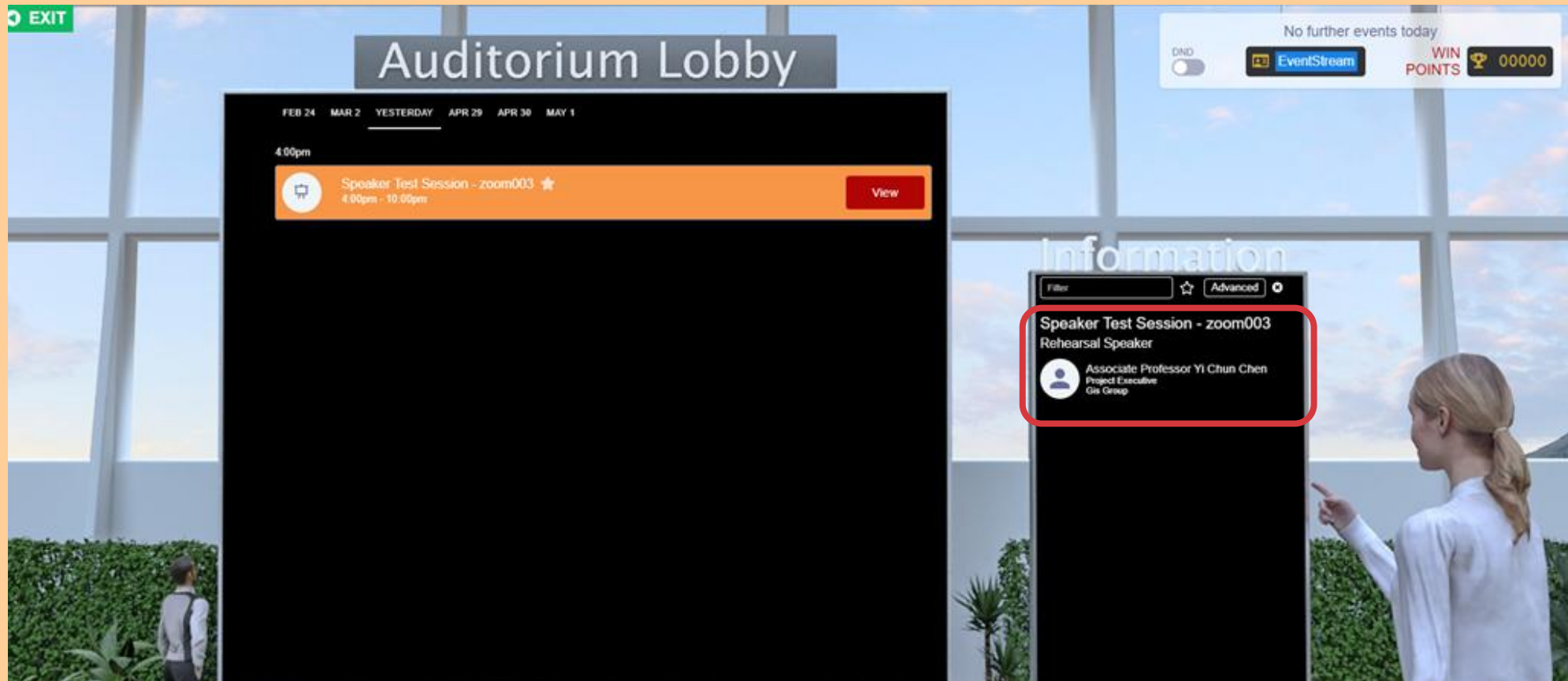




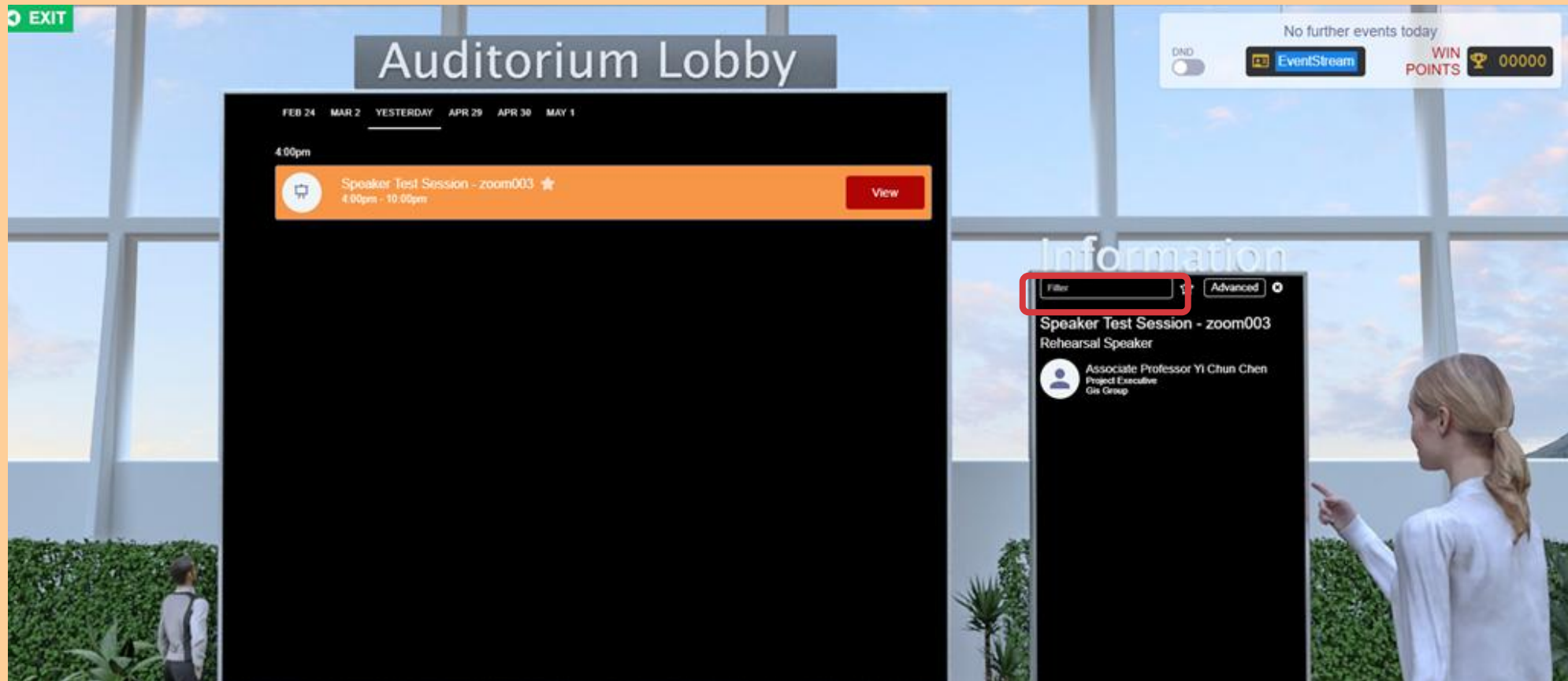
By clicking the star icon next to the session, you can add this session to **favorite**



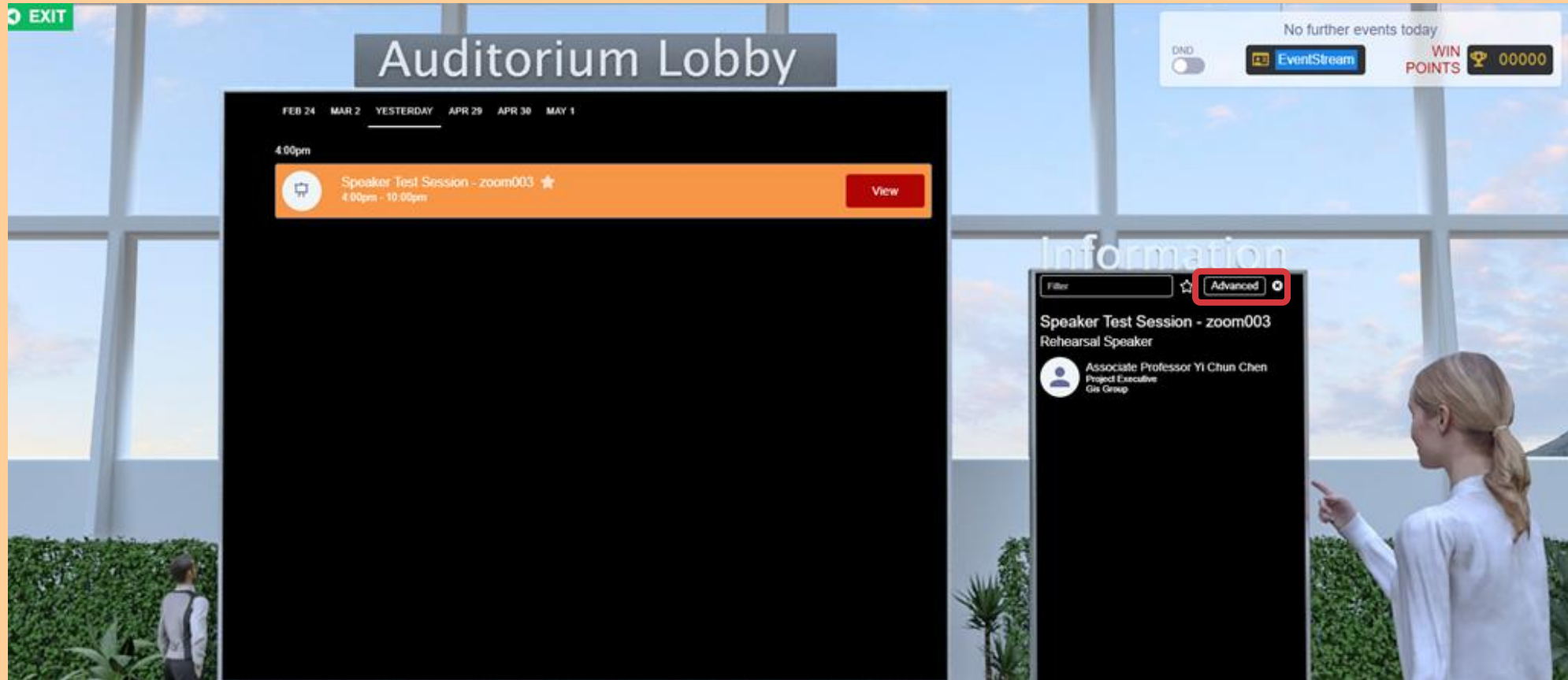
Session Information will be shown by clicking session in agenda



You can look up your interested Session, Topic, or Author by entering the keyword in the **Filter**



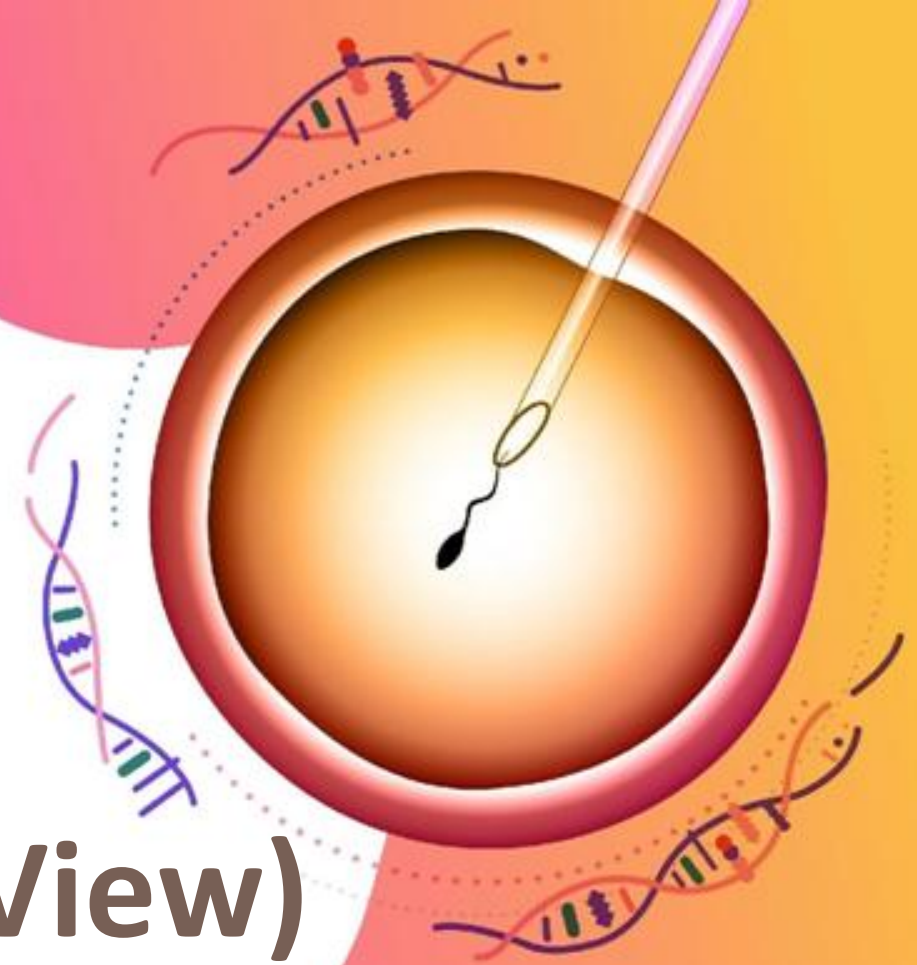
By clicking “Advanced Search” to look up specific session



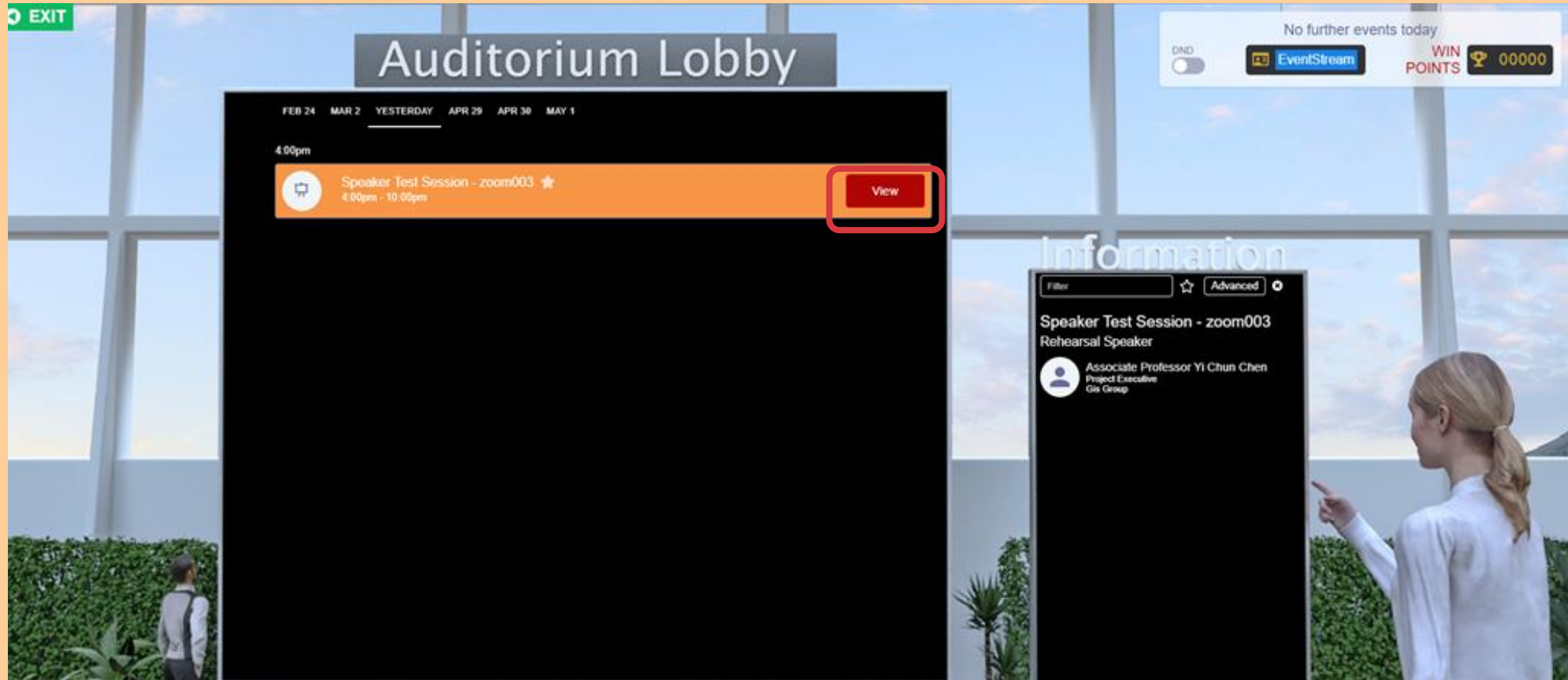
Join Session (Session Chair/Presenter View)

Please download the Zoom software beforehand and do a trial run.
If there is any problem, please contact the conference secretariat
at abstract@aspire-2022.com

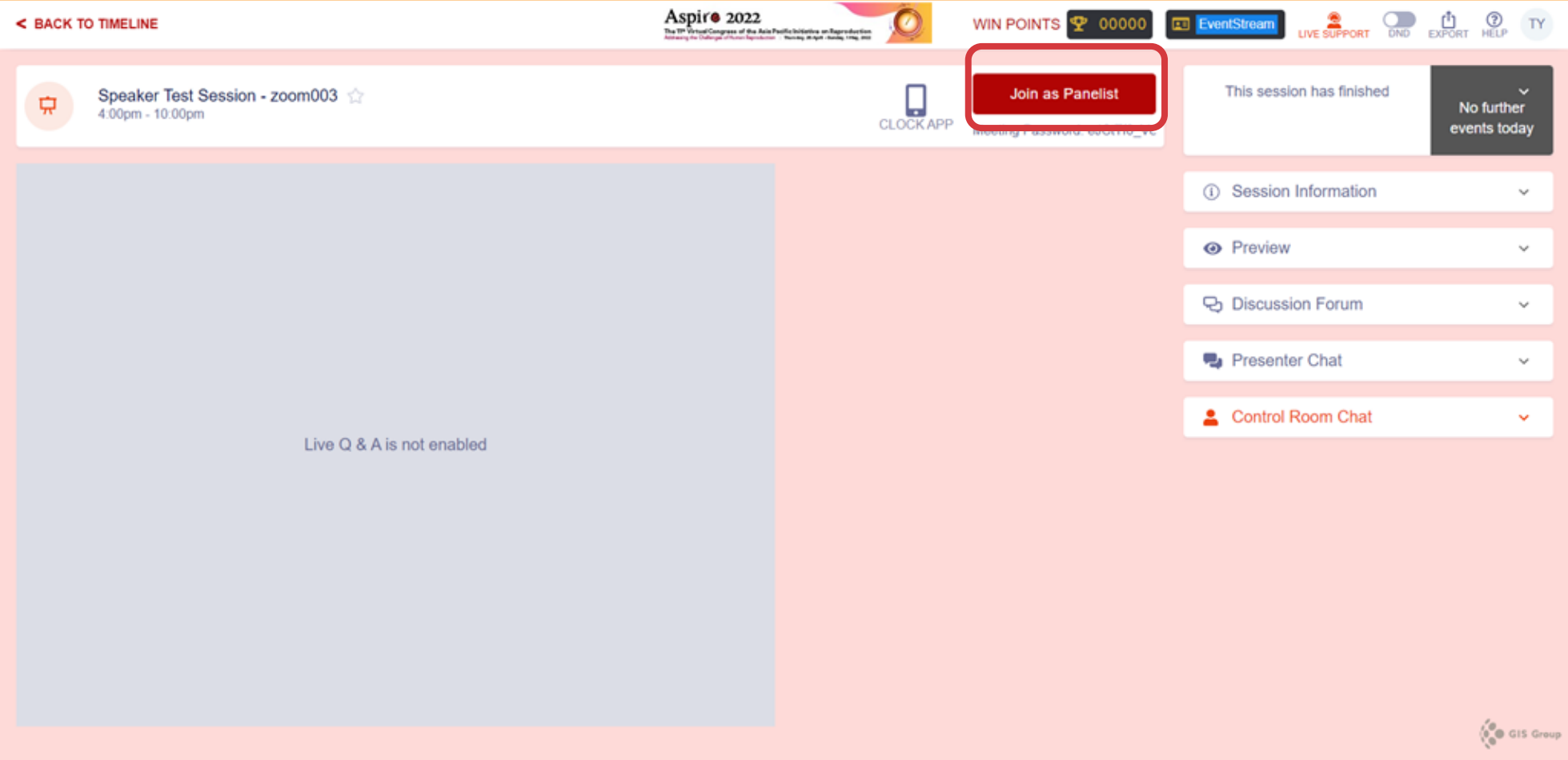
Download Zoom
<https://zoom.us/download>



Click “View/Join” to enter the session



Click “Join as Panelist” to enter the Zoom meeting room for Live Q&A, the page will bring you to open Zoom



Test your speaker and microphone after Join as Panelist

The screenshot displays a Zoom Webinar window. At the top, a participant named 'Gina' is visible. The main content area shows a large, colorful illustration of a cell with a DNA helix and a pipette. In the bottom-left corner, the 'Audio Settings' menu is open, with 'Audio Settings...' highlighted. A red circle is drawn around the 'Audio Settings' icon in the bottom toolbar. To the right, a 'Volume Mixer' window is open, showing volume sliders for 'System Sounds', 'Cisco Webex Service', and 'LINE'. A red box highlights the 'LINE' slider. A green text box with the text 'Mute systems sound and LINE or any other applications might interfere your presentation' is overlaid on the volume mixer. A red box highlights the 'Open Volume mixer' option in the 'Audio Settings' menu. The bottom of the screen shows the Windows taskbar with the system clock at 6:19 PM on 9/10/2021.

Zoom Webinar

Gina

Select a Microphone

- Microphone (USB Audio Device)
- ✓ Microphone (Realtek(R) Audio)
- Same as System

Select a Speaker

- V2229 (Intel(R) Display Audio)
- Realtek(R) Audio
- ✓ Same as System

Test Speaker & Microphone...

Leave Computer Audio

Audio Settings...

Mute systems sound and LINE or any other applications might interfere your presentation

Volume Mixer - Realtek(R) Audio

Device

Applications

System Sounds

Cisco Webex Service

LINE

Open Sound settings

Open Volume mixer

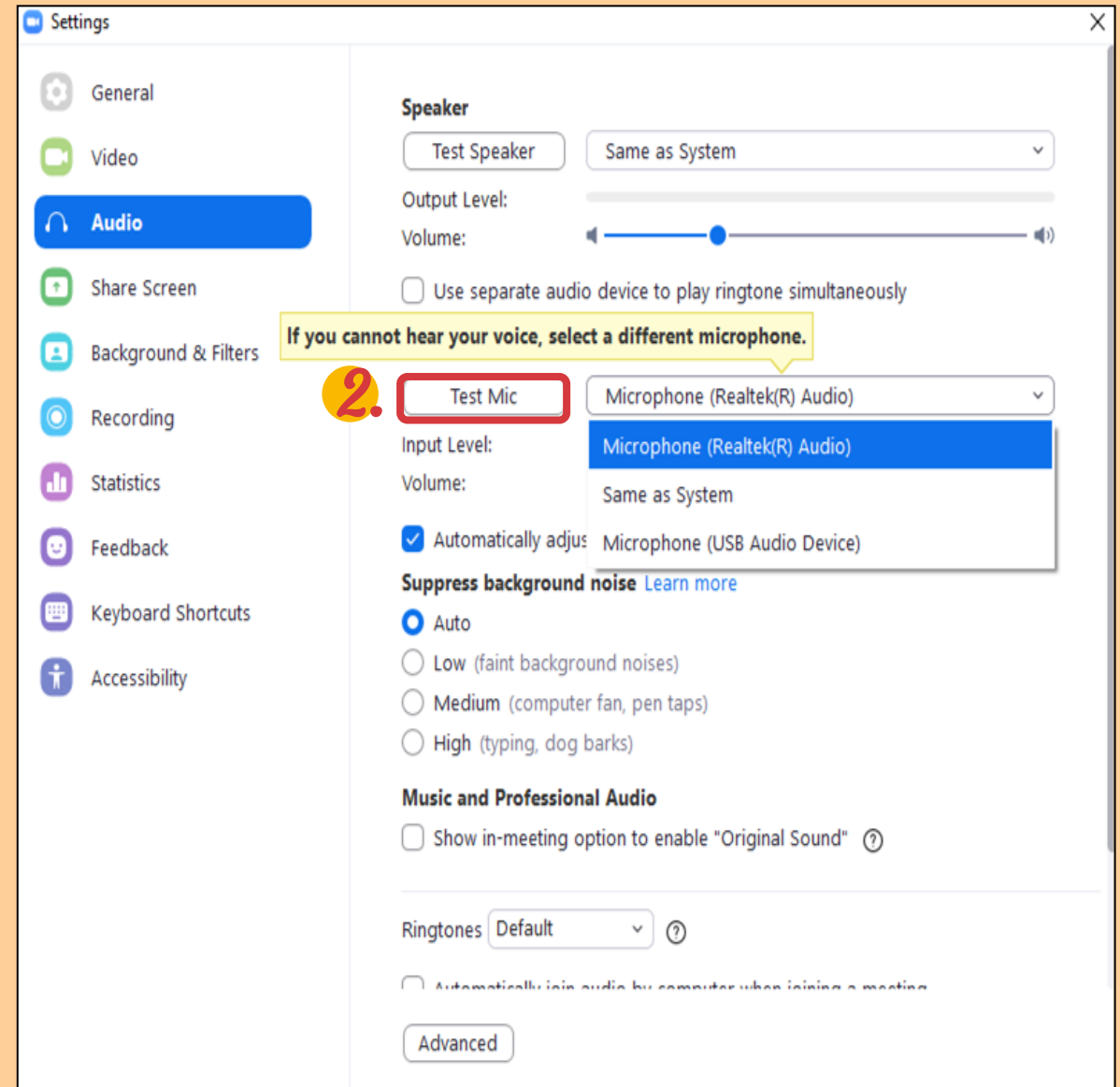
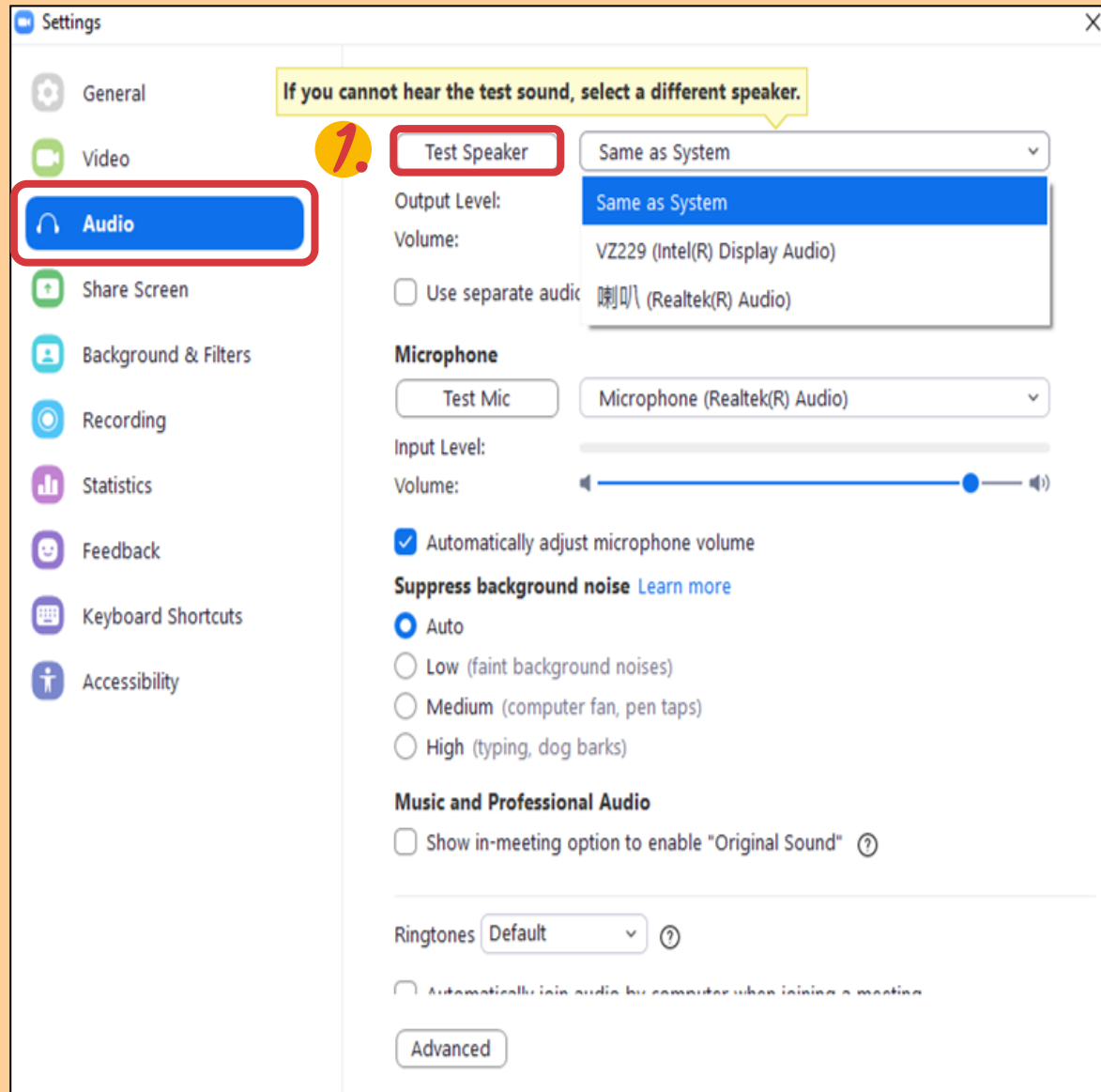
Spatial sound (Off)

Sounds

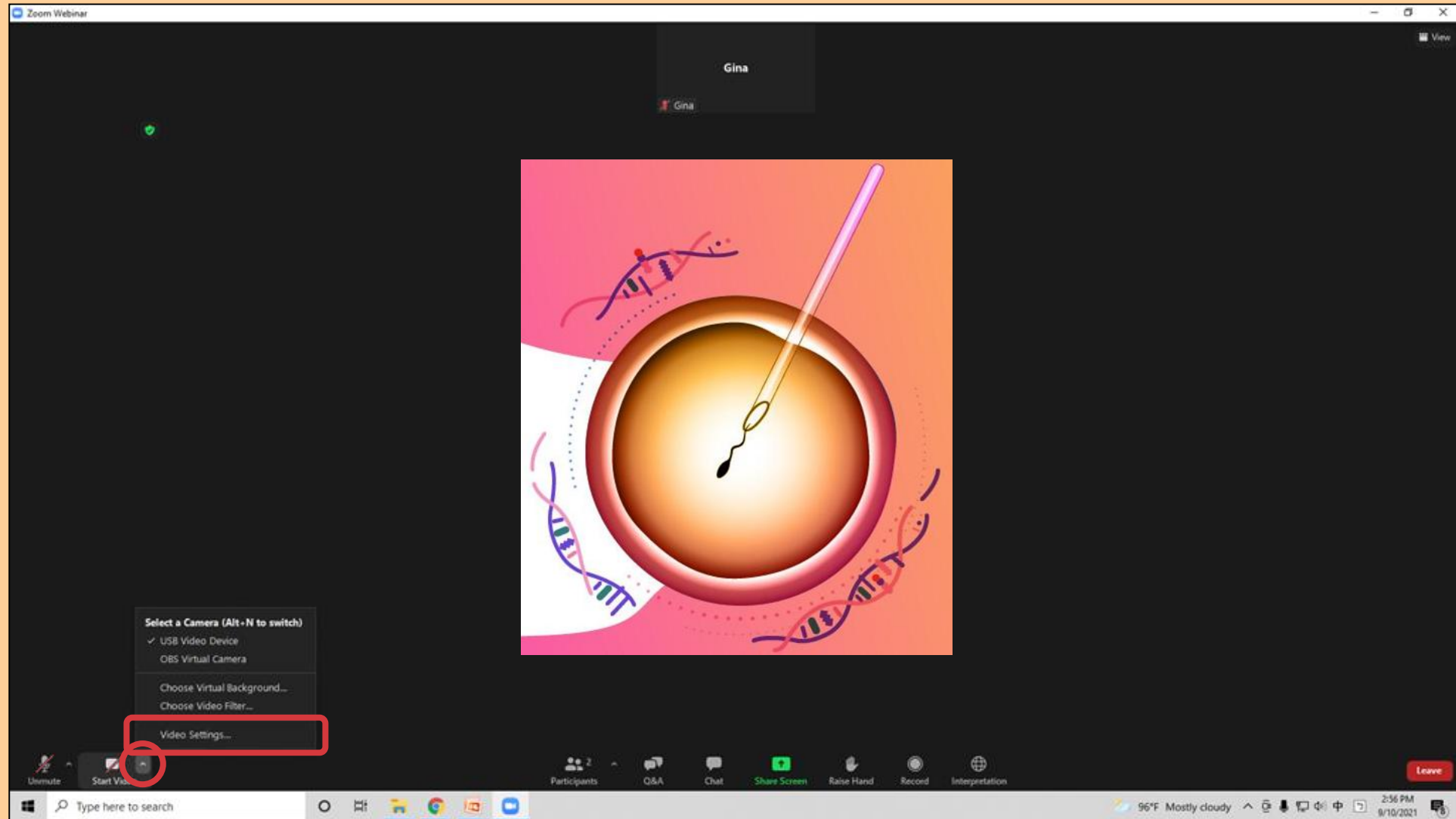
Troubleshoot sound problems

6:19 PM 9/10/2021

Make sure you can hear the sound with your earphone
*Click here (<https://reurl.cc/bX02ov>) to understand more

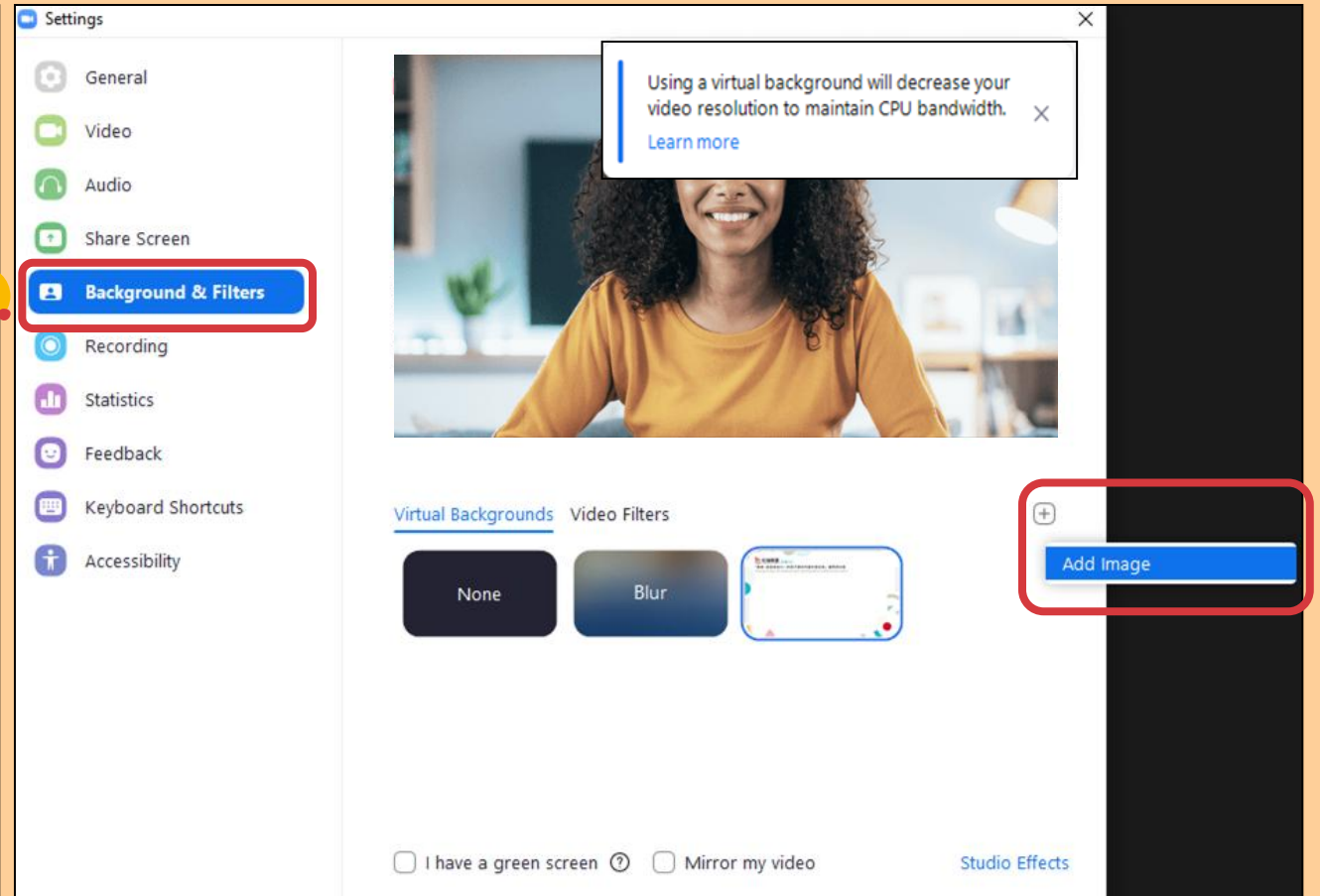
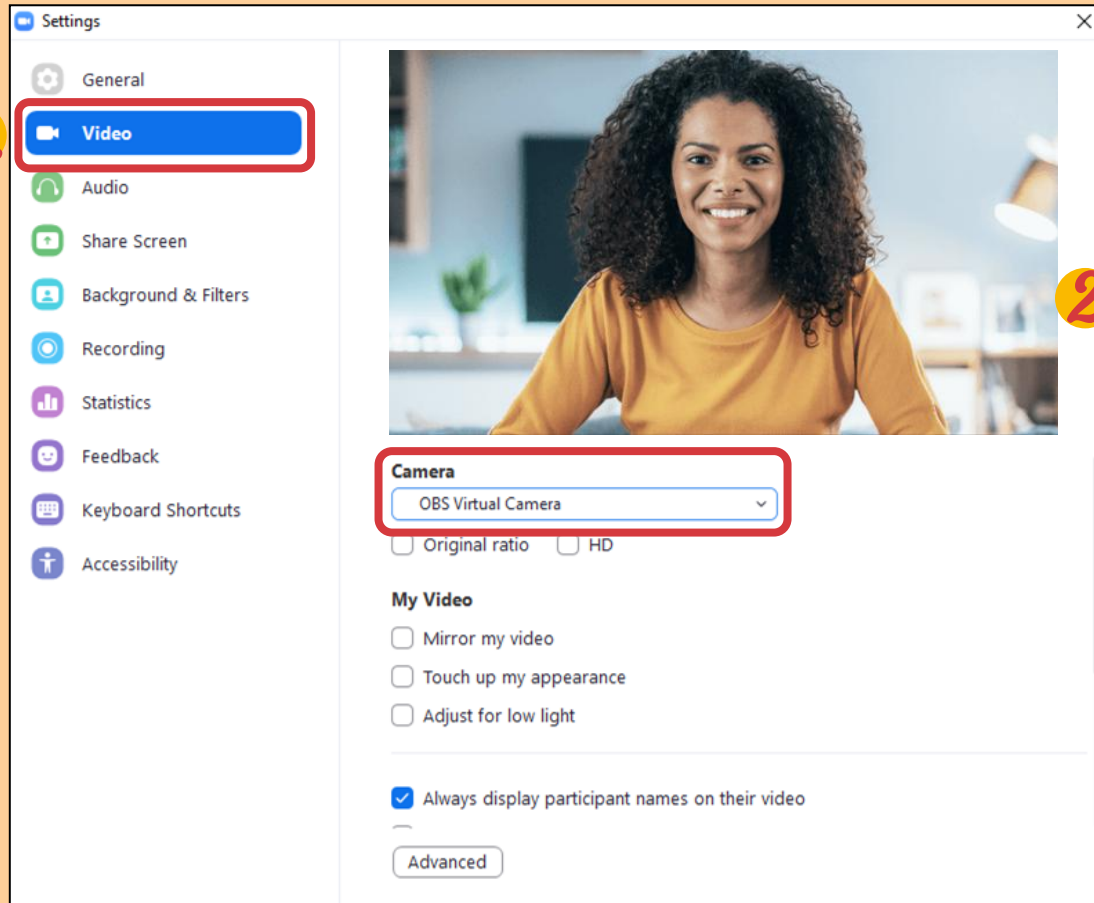


Test your camera and change your virtual background if needed

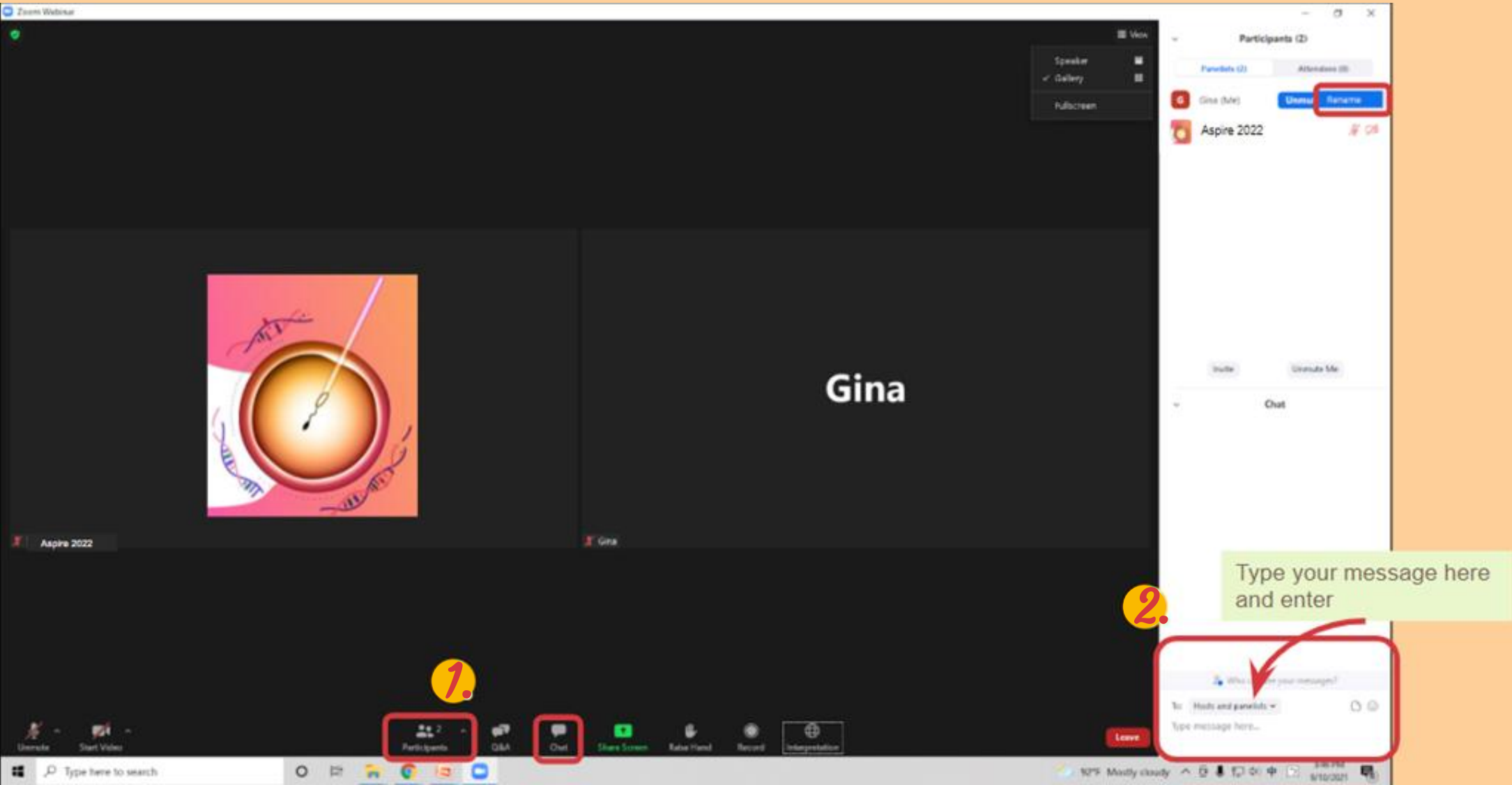


Make sure your person in the middle of the screen and in a good lighting

*Click here (<https://reurl.cc/Mkvb4p>) to understand more



Open the Participant List to rename yourself and Chat Room to communicate with the Host if necessary



Other interface

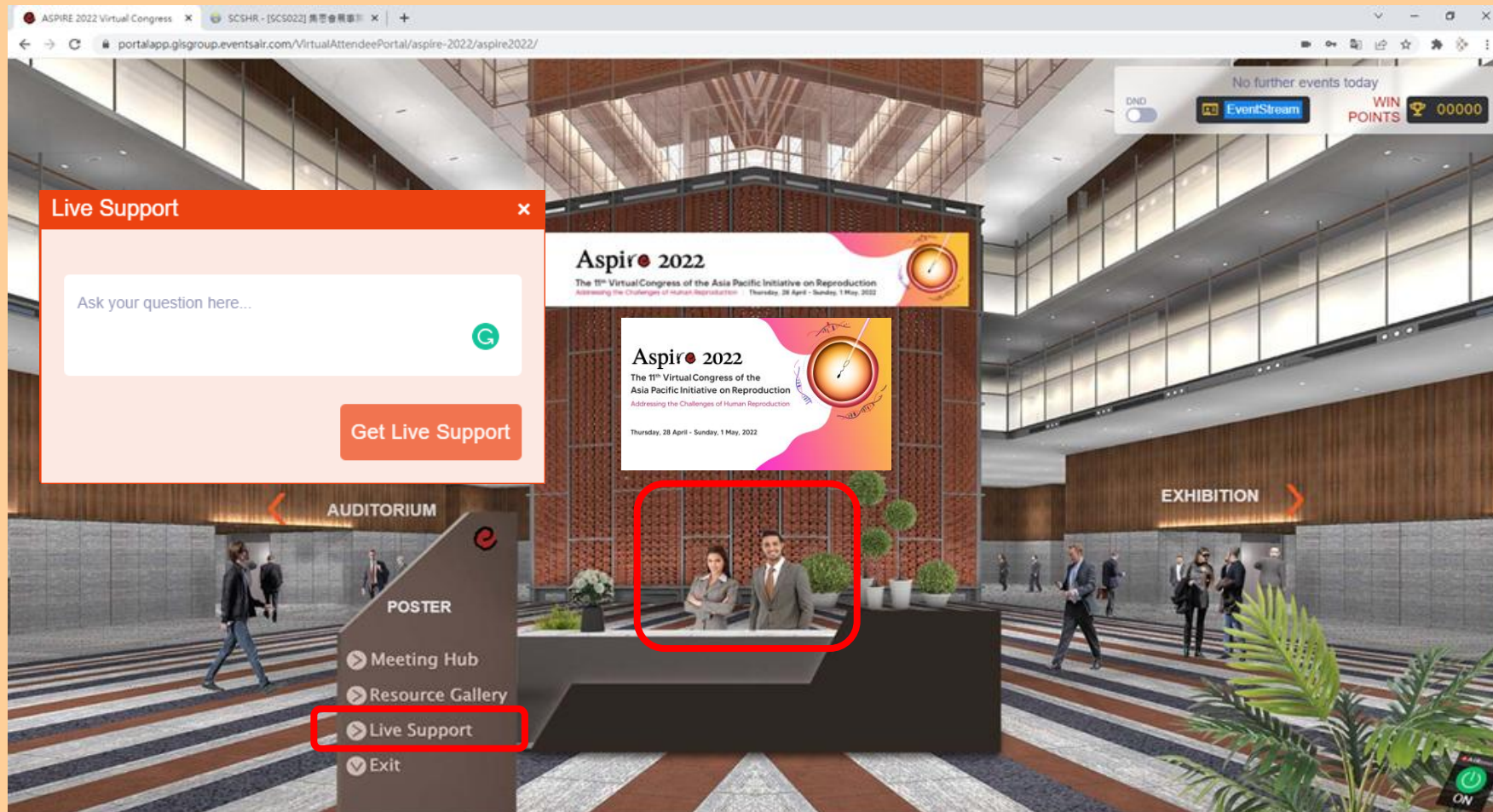
The screenshot displays the Zoom Webinar interface. In the top-left corner, a red box highlights the meeting title "Aspire 2022- The 11th Congress of the Asia Pacific Initiative on Reproduction", the Webinar ID, the host "Aspire 2022", and a connection status message. A yellow box labeled "Meeting Information" is positioned below this. The main stage area is split: the left side shows a graphic of a cell with a DNA helix and a needle, while the right side displays the name "Gina". A yellow box labeled "Layout" is in the top-right corner, containing a menu with "Speaker", "Gallery" (checked), and "Fullscreen" options. On the right side, a "Participants (2)" list shows "Gina (Me)" and "Aspire 2022". Below the list are "Invite" and "Unmute Me" buttons, followed by a "Chat" section. At the bottom, a toolbar includes icons for "Unmute", "Start Video", "Participants", "Q&A", "Chat", "Share Screen", "Raise Hand", "Record", and "Interpretation". A yellow box labeled "Leave this meeting" is placed over the "Leave" button in the bottom-right corner. The Windows taskbar at the very bottom shows the search bar, taskbar icons, and system tray information including "92°F Mostly cloudy" and the time "3:46 PM 9/10/2021".

Support



If you encounter any problem when using the platform during the event, you can click the people or Live Support to seek assistance through the following time slot

Apr. 28 08:00-20:15 (GMT+8)
Apr. 29 08:00-20:30 (GMT+8)
Apr. 30 08:00-19:00 (GMT+8)
May. 1 08:00-19:00 (GMT+8)



Thank you !

If you have any problem, please feel free to contact
Conference Secretariat abstract@aspire-2022.com

